

SIKESTON BOARD OF MUNICIPAL UTILITIES  
REQUEST FOR PROPOSAL (RFP)

Date Issued: July 19, 2024  
BID: DOWNTOWN ALLEY PROJECT

General:

The Sikeston Board of Municipal Utilities (BMU) is soliciting proposals for an overhead electric circuit rebuild located south of Center St in Sikeston, MO. A bid package can be obtained at the Office of the Purchasing Manager at 107 East Malone, Sikeston, Missouri 63801 or <http://www.sikestonbmu.org/> under the Bid Notices tab. The bids will be subject to the terms and conditions listed below and any special conditions set forth therein. The bids will be received at the Office of the Purchasing Manager, 107 East Malone, Sikeston, Missouri 63801 or emailed to [adennis@sbmu.net](mailto:adennis@sbmu.net), until **2:00pm CDT Thursday, August 15, 2024**. At this time, all bids will be evaluated.

Terms & Conditions:

1. Bidder must use the attached Bid Return Sheet for submission of bids.  
The return sheet must be signed by the vendor. Retain One (1) copy of the bid form for your files. Bidder must use the attached specifications in preparing the bid. By signing, the bidder acknowledges his full knowledge of, and agreement with the general specifications, conditions, and requirements of this request for proposal.
2. Any act or acts of misrepresentation, collusion or offers of kickback by a vendor will be a basis for disqualification of any proposal submitted. In the event the BMU enters into an agreement or contract with a vendor who is found to have misrepresented material facts, participated in collusion or offerings of kickbacks, and such conduct is discovered after the execution of an agreement or contract, the BMU may cancel the agreement or contract without incurring liability, penalty or damages.
3. Any explanation desired by the bidder regarding the meaning or interpretation of the specifications listed in the Request for Proposal must be submitted to Bobby Stinnett and Jeff Winders. All inquiries must be submitted electronically via email to [bstinnett@sbmu.net](mailto:bstinnett@sbmu.net) and within the time limitations specified in the request for proposal. All questions are subject to be shared with all bidders if BMU feels the answer will help in clarification for all parties.
4. The BMU is exempt from all federal and state excise and sales and use taxes.
5. The BMU reserves the right to accept or reject any and all proposals, as deemed, in its sole discretion, to be in the best interest of the BMU. The BMU reserves the right to reject any proposal if the vendor is delinquent in the payment of any fees owed to the BMU. In the event a vendor is delinquent in any payment to the BMU, the BMU may offset the delinquent amount due against sums owed the vendor.
6. The BMU may make such investigation as deemed necessary to determine the ability of the vendor to discharge the agreement or contract. The vendor shall furnish the BMU with all such information and data as may be required for that purpose. The BMU reserves the right to reject any bid if the vendor fails to satisfactorily convince the BMU that they are properly qualified to carry out the obligations of the agreement or contract, and to satisfactorily complete the work called for herein.

7. The BMU reserves the right, in its sole discretion, to accept the lowest and/or best bid. The BMU reserves the right to pick multiple contractors to do separate sections of the project if doing so will allow the project to be completed more quickly.
  
8. The BMU is subject to prevailing wages for this project. A Scott County wage order is included in the bid packet. Certified payroll records are required. All contractors must follow the following guidelines if awarded the project:

Contractor will pay no less than the prevailing hourly rate of wages, as set out in the wage order attached to and made part of the specification for work under this contract to all workers performing work under this contract (Section 290.250, RSMo).

Contractor will forfeit a penalty to the contracting public body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing rate for any work done under the contract by the contractor or by any subcontractor (Section 290.250, RSMo).

Contractor and all subcontractors to the contract must require all on site employees to complete the ten-hour construction safety training program required under Section 292.675 RSMo unless they have previously completed the program and have documentation of having done so.

Contractor will forfeit a penalty to the contracting public body of \$2500 plus an additional \$100 for each employee employed by the contractor or subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training (Section 292.675, RSMo).
  
9. The successful bidder shall furnish all Certificates of Insurance, with the Board of Municipal Utilities (BMU) listed as the certificate holder, to the Purchasing Manager prior to the award of this contract. Liability coverage afforded under the policy will not be canceled unless at least 15 days prior written notice has been given to the BMU. The limits of coverage shall not be less than \$1,000,000 for bodily injury and/or property damage per occurrence, with \$1,000,000 aggregate. Successful bidder performing service/installation must also show proof of Workman's compensation insurance with at least \$500,000 in coverage.

Any contractor unable to provide certificates of insurance as specified above will not be awarded the contract for the work specified herein.
  
10. The successful bidder will need to schedule all work to be done to match BMU's retail electrical department's work schedule. The electrical department works a 40-hour work week.
  
11. BMU will require a bid, payment, and performance bonds. Bid security in the form of a certified or bank cashier's check or a Bid Bond in the amount of 5% of Bidder's maximum Bid price shall accompany each Bid.
  
12. BMU is requesting that once the project begins the work is completed in 160 working days. Liquidated damages past the 160 working day will be at the rate of \$100.00 a day.
  
13. BMU is requiring pricing be held for 45 days from bid submittal deadline to receive our Board's approval to release project funds.

## BID: DOWNTOWN ALLEY REBUILD PROJECT SPECIFICATIONS

### I. Summary

BMU is requesting a contractor to provide a rebuild of a portion of an overhead electric circuit located south of Center St. located in downtown Sikeston. The contractor is to provide BMU with their T&E rates for labor and equipment needed to perform the rebuild based on BMU provided construction prints.

BMU is also requesting an estimated total cost, time to complete the project, and estimated number of linemen to complete the entire alley rebuild. BMU is considering these factors in choosing a contractor, but the main factor is T&E costs.

### II. Work required

1. The work required in this RFP is to provide the labor and equipment to rebuild the alley rebuild project.
2. It is recommended all bidding contractors visit the location provided in our service area to inspect and evaluate the amount of work to be done before submitting their bids.
3. The work to be performed under this contract includes furnishing all labor, equipment, and supervision to provide the rebuild of the overhead electric in the alley and disposing of all removed hardware at a location designated by BMU.
4. The contractor will be provided with engineering construction prints to rebuild the alley. BMU will provide all materials for this project. All changes from the construction prints will need to be approved by BMU.
5. The contractor is responsible for all temporary connections for customers during the rebuild project to prevent BMU customers from being out of service for long periods of time.

**BID RETURN SHEET**

**BID: ALLEY REBUILD PROJECT**

Contractor:

Estimated time to complete project \_\_\_\_\_

Contractor:

Estimated total cost of project \_\_\_\_\_

# of Employees \_\_\_\_\_

Equipment List

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Please provide a T&E rate sheet for all required equipment and labor required to be used on the project.

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The bidder's signature **MUST** appear on this form. Signature of bidder indicated he/she understands and will comply with the terms and conditions set forth within the Request for Proposal.