

**MINUTES OF THE MEETING**  
**OF THE**  
**BOARD OF MUNICIPAL UTILITIES**  
**OF THE**  
**CITY OF SIKESTON, MISSOURI**  
**HELD ON THE THIRTEENTH DAY OF NOVEMBER, 2018**

On the thirteenth day of November, 2018 the Board of Municipal Utilities met in Regular Session at 4:00 P.M. in the Board Room at the Utility office. The following members of the body were present:

**Messrs:** Brian Menz, Tim Merideth, Bob Smith, Alan Keenan

**Absent:**

**Also Present:** Gerald Settles, City Council; Joe Blanton, Board Attorney; Rick Landers, Utility Manager; Marcia Witt, Jeff Winders, Don Miller, Doug Shaw, Ron Priday, Erin Miller of the Utility Staff (Bob Smith was late in arriving and was not present for votes to approve Agenda and Minutes of previous meetings)

There being a quorum present, the following business was transacted:

**Action on Agenda**

Rick Landers requested that the Fitch Rating Update be added to the Agenda as Item 4.

A motion was made by Tim Merideth to accept the revised agenda. The motion was seconded by Alan Keenan. A roll call vote was held as follows, Merideth, Keenan, Menz "Yes" The Agenda was approved.

**Action on Monthly Agenda Items**

The Chairman asked for a motion to approve the minutes of the Regular Meeting of October 09, 2018. A motion was made by Alan Keenan and seconded by Tim Merideth. A roll call vote was held as follows. Menz, Merideth, Keenan "Yes". The minutes were approved as presented.

The Chairman asked for a motion to approve the minutes of the Workshop Meeting of October 26, 2018. A motion was made by Alan Keenan and seconded by Tim Merideth. A roll call vote was held as follows. Menz, Merideth, Keenan "Yes". The minutes were approved as presented.

## **Financial**

Finance Manager Marcia Witt presented the Financial Report for September 2018. The electric retail department had net income of \$532,765. Electric Wholesale had net income of \$773,155. Witt noted that July through September are typically high usage months in the retail system. The Water Department had a net income of \$74,952. The Sewer Department had a net loss of \$10,266. The sewer lagoon had a net income of \$8,548.

A motion to approve the report was made by Tim Merideth and was seconded by Bob Smith. The following roll call vote was held. Keenan, Smith, Merideth, Menz "Yes". The report of the Financial Department was approved.

## **Retail Operations**

Operations Manager Jeff Winders presented the retail operations report.

Electrical crews have been working outage calls and performing maintenance. Substation crew replaced a CCVT at Southwest Substation. Kevin Allen has started work as the Electrical Engineer/Substation Supervisor. An outage on Sunday, November 11, 2018 at the Northwest Substation interrupted power to the Unilever plant. BMU crews are investigating the outage.

Winders reported maximum water usage for the month at 4.498 MGD. He also updated the Board on the work of Waters Engineering and Geosyntec on various DNR issues and permits.

Winders reported on the Water and Sewer Departments' work on the highway 61 north extension. The extension has been completed and BMU has accepted the line as part of the BMU sewer system. The water main replacement on Daniel Street is complete.

Winders updated the Board on the Pole Inspection and GIS Mapping projects.

Winders reported the retirement of Water Distribution Supervisor Jim Cowger in January 2019. Derek Mills will move into the Water Distribution Supervisor position after Cowger's retirement.

A motion was made by Tim Merideth to approve the Retail Operations Report. The motion was seconded by Alan Keenan and the following roll call vote was held, Smith, Merideth, Menz, Keenan "Yes". The Retail Operations Department Report was approved.

## **Sikeston Power Station**

Don Miller presented the report from the Sikeston Power Station for September, 2018.

Miller reported no outages or derates for the month. We averaged 221.39 MW daily for the month. He reported the fall mill derate ended on October 30, 2018, 3 days ahead of schedule. He also noted that no overtime was necessary during the project.

Miller reviewed the coal stockpile estimates and daily coal usage. Both trains are running at this time. One train was in the shop for part of the month.

A motion was made by Tim Merideth to approve the SPS Report. The motion was seconded by Alan Keenan and the following roll call vote was held, Keenan, Smith, Menz, Merideth "Yes". The Report for the Sikeston Power Station was approved.

### **Fitch Rating Update**

Finance Manager Marcia Witt reviewed an October 23, 2018 report from the Fitch Rating Agency. In the report the Sikeston BMU Revenue Bonds were upgraded to a rating of BBB from the previous rating of BBB-. The report reviews the key rating drivers and other factors considered in the rating.

### **Tank Painting Bids**

Rick Landers reviewed the need to paint the Center Street Water Tank and the Industrial Park Water Tank. He noted we are seeking Board approval to prepare the bid documents and move forward with the bidding process. We plan to accept bids in January 2019.

A motion was made by Tim Merideth to proceed with preparations to bid the projects. The motion was seconded by Bob Smith and the following roll call vote was held, Merideth, Menz, Keenan, Smith "Yes". The motion was approved.

### **AMI Bid**

General Manager Rick Landers presented to the Board the Request for Quotations (RFQ) for Advanced Metering Infrastructure. Landers outlined the need for automatic metering for both the electric and water systems. He noted the strong level of interest in AMI among our Commercial and Industrial customers. The RFQ gives a complete description of the project and the schedule. Landers also reviewed the benefits we expect from the AMI system. Landers asked the Board's approval to issue the bid document for the AMI system.

A motion was made by Alan Keenan to proceed with the RFQ. The motion was seconded by Bob Smith and the following roll call vote was held, Merideth, Menz, Keenan, Smith "Yes". The motion was approved.

### **General Manager's Report**

City lighting needs – Previously discussed with the City. Waiting on a response.

WiFi Project – Update on recent and upcoming installations.

Ameren Service Transfer – Update on recent developments

Fiber Audit – Update on recent developments.

Unilever – Returned our markup. Waiting on response.

Coal Contract – Update

Spot Electric Sales – Update on current pricing.

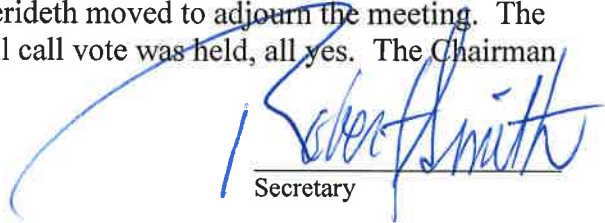
69KV Line – Right of way needs clearing. A meeting is needed with all parties involved.

**Executive Session**

The Chairman cited a need to enter Executive Session. Alan Keenan made a motion to enter Executive Session. The motion was seconded by Bob Smith and the following roll call vote was held, Keenan, Merideth, Menz, Smith “Yes”. The Board entered Executive Session

**Adjournment**

There being no further business Tim Merideth moved to adjourn the meeting. The motion was seconded by Alan Keenan and a roll call vote was held, all yes. The Chairman declared the meeting adjourned



Secretary